

Effective July 1, 2007, the Delaware Gaming Control Board, in accordance with 28 Del. C. §1832 requires an updated criminal background check before renewing a **No Limit Texas Hold 'Em-Individual License**.

**Instructions for Requesting a Criminal Background Check**  
***Both state and federal criminal background checks are required of all applicants for renewal.***

- In-State Applicants - If using New Castle or Sussex counties locations, call **(800) 464-HELP (4357)** to schedule an appointment. No appointments are needed at the Kent County location.
- Out-of-State Applicants – You can be fingerprinted by your local police agency. All types of fingerprint cards are accepted. If your local police agency cannot provide a fingerprint card, call **(302) 739-2134** to request a fingerprint card. Send your *Authorization for Release of Information* form and fingerprint card to the Kent County – Primary Facility below.
- One location in each county:

**Kent County – Primary Facility**

Delaware State Police Headquarters  
1407 North DuPont Hwy – PO Box 430  
Dover, DE 19903-0430

***Walk-ins accepted***

Customer Service: (302) 739-2134

**Kent County Hours of Operation**

Monday: 9am – 7 pm

Tuesday – Friday: 9am – 3pm

**New Castle County - Satellite Facility**

State Police Troop Two  
100 LaGrange Ave  
Newark, De 19702  
(Between Rts. 72 and 896 on Rt. 40)

***By appointment only***

Scheduling: (302) 739-2528 (local)  
(800) 464-4357 (toll free)

**Sussex County – Satellite Facility**

Delaware State Police Troop Four  
South DuPont Hwy & Shortley Rd.  
Georgetown  
(Across from DelDOT & the State Service Ctr.)

***By appointment only***

Scheduling: (302) 739-2528  
(800) 464-4357 (toll free)

**IMPORTANT:** Take the completed *Authorization for Release of Information* form to one of the offices listed above with the correct payment of \$69.00 to cover both the State and Federal criminal checks. Prices are subject to change, so contact the agency where you plan to submit your forms for current fees. Cash, money orders and credit cards other than American Express are accepted. *Personal checks are not accepted.*

⇒ ***Allow four weeks for receipt of results.***

**DO NOT SEND THIS FORM OR FEE TO THE GAMING CONTROL BOARD OFFICE.**



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
DEPARTMENT OF STATE

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: WWW.DPR.DELAWARE.GOV

DIVISION OF PROFESSIONAL REGULATION

**DELAWARE GAMING CONTROL BOARD**

**AUTHORIZATION FOR RELEASE OF INFORMATION**

**CRIMINAL HISTORY RECORD CHECK**

*Use this form for license renewal purposes only.* Please print or type all information in black ink.

**REASON FOR REQUEST: Delaware Gaming Control Board – Renewal Application for No Limit Texas Hold ‘Em-Individual (Dealer) License**

\_\_\_\_\_  
LAST NAME FIRST NAME MI SUFFIX

ALL OTHER NAMES USED IN THE PAST:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**MAIL THE RESULTS OF MY CRIMINAL HISTORY REQUEST TO:**

THE ADDRESS I HAVE DESIGNATED BELOW:

Name/Company: **Division of Professional Regulations – Gaming Control Board**

Address: **861 Silver Lake Boulevard, Suite 203**

City/State: **Dover DE 19904 SLC D420A**

ATTN: **Board Administrator**

**AUTHORIZATION TO RELEASE INFORMATION:**

As an applicant for renewal of licensure, I authorize release of any and all information that you have concerning me, including **CRIMINAL HISTORY RECORD INFORMATION** and other information of a confidential or privileged nature. I hereby release you, your organization, the State of Delaware and others from any liability or damage which may result from furnishing this information:

**SIGNATURE OF APPLICANT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Telephone Home: \_\_\_\_\_ Work: \_\_\_\_\_

**USE OF CRIMINAL HISTORY RECORD INFORMATION IS RESTRICTED BY LAW AND SHALL BE LIMITED TO THE PURPOSE FOR WHICH IT WAS GIVEN. MISUSE CONSTITUTES A CRIMINAL VIOLATION.**